

Agenda

Silsbee Economic Development Corporation Meeting
Monday, December 5, 2011, 10:30 AM
Location: Silsbee EDC Office
590 North 6th Street, Silsbee, Texas 77656

I: **CALL TO ORDER***ROLL CALL*** PLEDGE AND INVOCATON***VISITORS WELCOME AND/OR SWEARING IN OF NEW BOARD MEMBER REV. DUPLISSEY.**

II: **ITEMS TO BE CONSIDERED:**

1. Discussion and possible action on approving minutes of November 7, 2011.
2. Discussion and possible action on approving the financials for the month of November, 2011.
3. Discussion and possible action on approving reimbursement for travel to Ex. Director Garrett.
4. Discussion and possible action on electing a Vice-President to serve the Board.

III: **EXPENSES:** See attached expense sheet which includes:

5. Discussion and possible action on approving expenses for the Month of November, 2011.
6. Discussion and possible action on approving payment for Bond Renewal in the amount of \$1,550.00.
7. Discussion and possible action on approving payment in the amount of \$56.83 for the TX Local Gov. Code 2010 Pamphlet.
8. Discussion and possible action on approving partial payment est. 30% to Catalyst at start of the merchandising study.

IV: **EXECUTIVE DIRECTORS REPORT:**

- o Update on Incubator Tenant and Future Tenants
- o Update on prospects for the area
- o Update on plans for trade days for the 1st weekend in February
- o Update on proposal and start date on the Merchandising Study

V: **EXECUTIVE SESSION**

- The board reserves the right to recess into Executive Session on any of the listed agenda items.
 - o (Section 551.087 of the Texas Government Code)
- The board will reconvene from Executive Session on any of the listed agenda items.
 - o (Section 551.087 of the Texas Government Code)

IV: **ADJOURN**

Notes to the agenda:

- a. The Board may vote and/or act upon each of the items listed in this agenda.
- b. Persons with disabilities who plan to attend this meeting and who may need assistance should contact Kimberly Garrett, Executive Director, at (409) 385-9459, at least the working day prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Kimberly Garrett, Executive Director, posted this agenda on the Official Bulletin Board of the City of Silsbee, and also in an outdoor Bulletin Board, which is accessible 24 hours per day, on or before 10:30 AM on the 30th day of November, 2011.

Kimberly Garrett – Executive Director

Pres. App: _____ Date: _____
V-Pres. App: _____ Date: _____